



IDAHO CITIZEN CORPS COUNCIL
IDAHO VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER
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MEETING

July 12, 2004

Bureau of Homeland Security, 4040 W. Guard St, Bldg 600, Boise, ID

Attendance:

Carolyn Neufeld

UMCOR

Candice Crawford

UWTV/211 Idaho

Jocabed Compean

CDH

Russ Dunn

Amateur Radio

Jackie Roe

BHS volunteer

Kelly Houston

Serve Idaho

Paula Lirgg

WICAP

Nicci Knowles

CDH

Chris Murray

Salvation Army

Cherylyn Murphy

BHS

Phil Lang

IDHW

Kim Blake

BHS Volunteer

Cathy Deckys

CDH

Charles Miller

Volunteer

Meeting was called to order by Paula Lirgg (secretary) as Sherry Hendricks had a family emergency and was unable to attend the meeting.

Everyone introduced themselves and the organization they were representing.

Review of the May 2004 minutes. Jocabed's name is to be corrected in the May minutes and also a correction change from Southwest District Health to Central District Health. Carolyn Neufeld made a motion to accept the May minutes as amended, Cathy Deckys second the motion. The minutes were approved as amended.

Treasurer's report, Carolyn Neufeld gave one last report showing a balance of \$5,516.41 for May. Kelly Houston made motion to accept the treasure report, Jackie Roe second. The treasurer's report was approved for May. As Of July 12 we have received dues of \$240.00, conference registration of \$100.00, and also paid out \$25.00 for website services for 2004, bringing the balance to \$5,831.41. Russ Dunn will be stepping in as our interim treasurer until the elections in October.

Website address is www.idavoad.org for anyone that may want to visit the site and register for the conference. Paula Lirgg suggested that we add the website onto our letterhead. Cherylyn is in the process of changing her email address. It is cherylynm@bhs.idaho.gov right now.

Chris gave an update on the elections. We will be electing President and Treasurer this year. Chris is in the process of drafting an e-mail to send to everyone. He has had no response from the last e-mail he had sent out.

IDAVOAD Conference is October 6th-8th, cost is \$100.00 and that covers the materials, food, and board at the conference in McCall. For more information you can go to the website or contact Cherylyn Murphy. Cherylyn is still working on putting the May minute's items together. It will be a great conference and address some of the issues of unaffiliated volunteers, different agencies and their roles in disaster response.

On state activities Cherylyn will be out of the office next week to the Emergency Management Institute for training on handling all hazard preparedness and response. The week of July 26 is the National Citizen Corps Conference in Denver and Cherylyn will be attending this also. Cherylyn has visited North Idaho at their Emergency Management Workshop and talked about joining the VOAD, and Citizen Corps. Cherylyn talked about some of the issues they are addressing and some of the difficulties that have occurred because of dealing with 10 counties in two different states.

The Citizen Corps grants were due in today. Cherylyn went over some of the changes that are happening with this grant and they are waiting for some of the sub-grants from the different counties. Cherylyn talked about some of the Grants she received and how different ones are coming together and doing more regional grants. Cherylyn talked about hiring a person this next year for Citizen Corps to be able to move the program along faster. The person would help Citizen Corps grow due to being dedicated to just the Citizen Corps and its partner programs.

There was discussion on what to do with the state grant funds after hiring. Some of the suggestions were advertisement, pamphlets, information on the 72 hour kit, attending safety fairs, the state fair, and getting the message out there more, also a suggestion of trying to get it into the Schools was discussed. Charles Miller discussed that with the CERT Program you can sell the idea of continuing education or getting college credits for attending this program. Jackie discussed that when she visited California and Nevada that there was a very good advertisement campaigns, using billboards and PSAs, going on for Citizen Corps and she was very impressed. There was discussion on these issues but nothing was decided at this time, members were asked to think about this and come back with some ideas at the next meeting.

Charles Miller challenged everyone that is a part of Citizen Corps to try to attend a CERT Class and this would further our expertise in responding to disasters as an organization.

Jackie discussed attending the FEMA Region IX Citizen Corps Conference and some of the issues discussed there were:

1. Expanding and promoting CERT has been extremely successful for Citizen Corps
2. TEEN CERT in the high schools being offered as part of their health class
3. How to get and keep volunteers
4. Addressing Special Needs Communities
5. Liability is a concern in every state. For Idaho you can check this out on the website www3.state.id.us and when you get there you go to 2000 legislation then go to current legislation then enter number 1420 and it will give you the information on a bill that is trying to address liability in the State of Idaho
6. Adding a Fire Corps is also an idea that is being developed at this time
7. Medical Reserve Corps discussions. Two MRCs are registered in the State of Idaho at this time.
8. They also talked about the VIPS program and how it is not set up to replace law enforcement.
9. The developments of a website. Using it to make it easy to fill out the volunteer sheet on the website, were, when, how you want to volunteer. How this information will all be linked within the community and county.
10. California is developing a **T-4 course** and this will be a step above the CERT course currently offered.

Paula Lirgg gave a report on the CERT Conference. There was a lot of similar information shared at this Conference as at the Citizen Corps Conference mentioned above. The Good Samaritan Law in existence now and how liability of the volunteer is being addressed in each state differently. There were also national speakers at the conference, and people from all over the United States attended the conference. This was a great reflection on Idaho and our hats go off for the Bureau of Homeland Security and the people that put this on for us.

Cherylyn gave a report on the National VOAD Conference in Kentucky this last month.

1. Donation Management is always an issue at the National Conference there is a possible program called C.A.N. that would share information during a disaster so there would not be so much duplication. Although Cherylyn and Sherry have reservations about this program due to the management of the program. More testing needs to be done.
2. National VOAD has committees dealing in several different areas.
 - a. Communications Committee
 - i. Creating brochures for NVOAD with template for states and locals to use.
 - ii. In 2005 a VOAD PowerPoint will be available.
 - iii. Possible video will be made.
 - iv. Public Relations manual on being proactive and setting expectations will be created.
 - v. They are looking for more members.
 - vi. They want to talk to organizations about technical services that could be provided.
 - vii. Partnership with international Emergency Management Agency is being sought.
 - viii. They are working on bids for a website contractor
 - ix. They are exploring resource assistance to create a list of available resources.
 - b. Donation Management Committee
 - i. The Donations Management Annex for the National Response Plan is complete.
 - ii. Working on software for the Donation Management area that includes a call center format in Microsoft Access, Warehousing Inventory Control and the Aidmatrix system.
 - iii. NEMA has created a donations management committee to work issues but currently has inconsistent participation.
 - c. Emotional Spiritual Care Committee
 - i. A mission statement is being created
 - ii. Discussions on early psychological care in disasters are ongoing; looking at what the criteria is.
 - iii. A booklet is being created on what basic spiritual care is. It will be available on the NVOAD website when complete.
 - d. Long Term Recovery Committee
 - i. The manual has been revised and updated.
 - ii. Send your best practices to Jane Mowry, American Red Cross.
 - iii. A task force is being created to look at problems outside of the continental US.
 - e. Unaffiliated Volunteer Management Committee
 - i. Drafting the 10 Principals and Concept of Operations.
 - ii. Discussing training that is Skill Development for volunteers.
 - iii. Discussing Volunteer Reception Centers.
 - iv. Technology such as what software tool is most helpful.
 - v. Communication is necessary with clear and consistent messaging.
 - vi. Best Practices: looking to add to website.

Paula Lirgg asked for an update on each agency's involvement right now and Cherylyn asked if there were any suggestions for future meetings. There were some suggestions that we discuss issues with volunteers, and also some collaboration between agencies. How to recruit volunteers is something that Central District

Health would like to have more knowledge on. There was also a request of translating some of the information into Spanish and other languages to be available for handouts. Jacobed took the current Citizen Corps, VOAD and CERT brochures to see if someone would be willing to translate them. Cherylyn said she would work on getting the translations printed.

Another suggestion was to form sub-committees to deal with issues that needed to be addressed.

1. Translating materials into Spanish and other languages
2. Budgeting
3. Advertisement
4. Training
5. Membership

Members were requested to see what committee would need to be formed and also who would want to sit on those committees from each agency. Cherylyn also asked if we had any speakers that we would like to present at the meetings. Please let her know and she will work on getting this together for our meetings.

Next meeting will be **August 17 at 12:00 at the Bureau of Homeland Security.**

Respectfully,
Paula Lirgg, Secretary, IDAVOAD